



Faculty Application



**BIBLE CENTER
SCHOOL**

Preschool • Elementary School • Middle School

Dear Prospective Teacher:

What a pleasure it is to talk with you about Christian education, specifically, about a possible teaching career at Bible Center School. Applications will be kept on file for one year and will be given prayerful consideration should an opening occur. You may call to keep your file on review as you desire. Thank you for your interest and may God give wisdom and direction as we both seek His will!

— Administrator, Bible Center School

PERSONAL DATA

Name: _____ Application Date: _____
Last First Middle

Student Social Security Number: _____

Address: _____

City: _____ State: _____ Zip: _____ County: _____

Email: _____

Home Phone: _____ Cell Phone: _____

If employed, can you provide proof of citizenship? Yes No N/A

Birthplace _____

Position(s) applying for: _____

Referred by: _____

Marital Status: Single Married Divorced Remarried Widow Widower

Church Membership: _____

Community or Professional Organizations: _____

EDUCATION RECORD

High School: _____ Address: _____

1. College/University (list all colleges attended)

_____ Dates Attended: _____

Address: _____

Degree/Diploma: _____ Major: _____ Minor: _____

2. College/University

_____ Dates Attended: _____

Address: _____

Degree/Diploma: _____ Major: _____ Minor: _____

Special Achievements: _____



SERVICE

Military Service: Air Force Marines Coast Guard National Guard
 Army Navy National Guard

Dates Served: _____

Teaching Experience (list schools under Employment History): Years: _____ Grades Taught: _____

Subjects Taught: _____ Certification: _____



EMPLOYMENT HISTORY

1. **Employer** (begin with most recent employer. Attach additional sheets if needed)

_____ Dates Employed: _____

Address: _____

City: _____ State: _____ Zip: _____ County: _____

Phone _____ Starting Salary: _____ Ending Salary: _____

Title/Duties: _____

Manager's Name: _____

Why did you leave? _____

2. **Employer**

_____ Dates Employed: _____

Address: _____

City: _____ State: _____ Zip: _____ County: _____

Phone _____ Starting Salary: _____ Ending Salary: _____

Title/Duties: _____

Manager's Name: _____

Why did you leave? _____

3. **Employer**

_____ Dates Employed: _____

Address: _____

City: _____ State: _____ Zip: _____ County: _____

Phone _____ Starting Salary: _____ Ending Salary: _____

Title/Duties: _____

Manager's Name: _____

Why did you leave? _____



MISCELLANEOUS

1. Please request that a transcript of all college and graduate work to be sent to Bible Center School.
2. On a separate sheet, give a brief account of your Christian experience and your understanding and practice of Christian separation. A Statement of Faith of the Church and School is included for your information.
3. On a separate sheet, write your philosophy of education.
4. Do you have any physical or mental disability that may limit your performance in the job you are applying for? If so, what can be done to accommodate your limitation? _____



REFERENCES

1. Reference

Work Phone: _____ Cell Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Relationship: _____

2. Reference

Work Phone: _____ Cell Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Relationship: _____

3. Reference

Work Phone: _____ Cell Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Relationship: _____

Mail to | Bible Center School • 1111 Oakhurst Drive • Charleston, WV 25314

Applicant's Signature: _____ Date: _____

Bible Center School admits students of any race, color, and national and ethnic origin to all the rights, privileges, programs and activities generally made available to students of the school. We do not discriminate on this basis in the implementation of school-administered programs and policies affecting education and hiring.

