



# *Faculty Application*



**BIBLE CENTER  
SCHOOL**

Preschool • Elementary School • Middle School

Dear Prospective Teacher:

What a pleasure it is to talk with you about Christian education, specifically, about a possible teaching career at Bible Center School. Applications will be kept on file for one year and will be given prayerful consideration should an opening occur. You may call to keep your file on review as you desire. Thank you for your interest and may God give wisdom and direction as we both seek His will!

— Administrator, Bible Center School

## PERSONAL DATA

Name: \_\_\_\_\_ Application Date: \_\_\_\_\_  
Last First Middle

Student Social Security Number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Email: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

If employed, can you provide proof of citizenship?  Yes  No  N/A

Birthplace \_\_\_\_\_

Position(s) applying for: \_\_\_\_\_

Referred by: \_\_\_\_\_

Marital Status:  Single  Married  Divorced  Remarried  Widow  Widower

Church Membership: \_\_\_\_\_

Community or Professional Organizations: \_\_\_\_\_

## EDUCATION RECORD

High School: \_\_\_\_\_ Address: \_\_\_\_\_

### 1. College/University (list all colleges attended)

\_\_\_\_\_ Dates Attended: \_\_\_\_\_

Address: \_\_\_\_\_

Degree/Diploma: \_\_\_\_\_ Major: \_\_\_\_\_ Minor: \_\_\_\_\_

### 2. College/University

\_\_\_\_\_ Dates Attended: \_\_\_\_\_

Address: \_\_\_\_\_

Degree/Diploma: \_\_\_\_\_ Major: \_\_\_\_\_ Minor: \_\_\_\_\_

Special Achievements: \_\_\_\_\_



## SERVICE

Military Service:  Air Force  Marines  Coast Guard  National Guard  
 Army  Navy  National Guard

Dates Served: \_\_\_\_\_

Teaching Experience (list schools under Employment History): Years: \_\_\_\_\_ Grades Taught: \_\_\_\_\_

Subjects Taught: \_\_\_\_\_ Certification: \_\_\_\_\_



## EMPLOYMENT HISTORY

**1. Employer** (begin with most recent employer. Attach additional sheets if needed)

\_\_\_\_\_ Dates Employed: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Phone \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_

Title/Duties: \_\_\_\_\_

Manager's Name: \_\_\_\_\_

Why did you leave? \_\_\_\_\_

\_\_\_\_\_

**2. Employer**

\_\_\_\_\_ Dates Employed: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Phone \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_

Title/Duties: \_\_\_\_\_

Manager's Name: \_\_\_\_\_

Why did you leave? \_\_\_\_\_

\_\_\_\_\_

**3. Employer**

\_\_\_\_\_ Dates Employed: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Phone \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_

Title/Duties: \_\_\_\_\_

Manager's Name: \_\_\_\_\_

Why did you leave? \_\_\_\_\_

\_\_\_\_\_



## MISCELLANEOUS

1. Please request that a transcript of all college and graduate work to be sent to Bible Center School.
2. On a separate sheet, give a brief account of your Christian experience and your understanding and practice of Christian separation. A Statement of Faith of the Church and School is included for your information.
3. On a separate sheet, write your philosophy of education.
4. Do you have any physical or mental disability that may limit your performance in the job you are applying for? If so, what can be done to accommodate your limitation? \_\_\_\_\_

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## REFERENCES

### 1. Reference

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Relationship: \_\_\_\_\_

### 2. Reference

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Relationship: \_\_\_\_\_

### 3. Reference

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Relationship: \_\_\_\_\_

**Mail to | Bible Center School • 1111 Oakhurst Drive • Charleston, WV 25314**

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Bible Center School admits students of any race, color, and national and ethnic origin to all the rights, privileges, programs and activities generally made available to students of the school. We do not discriminate on this basis in the implementation of school-administered programs and policies affecting education and hiring.

We believe the whole Bible (66 books) to be the inspired, infallible, inerrant (in the original manuscripts) Word of God. The Bible is the final source of authority in matters of faith, principle, and practice (2 Timothy 3:16-17). We subscribe to the dispensational interpretation of Scripture (Ephesians 1:10). We abide by the following statement of faith:

A. God

(Deuteronomy 6:4). The Triune God...one God existing in three persons: Father (Isaiah 64:8), Son (John 1:1,2,14), and Holy Spirit (John 14:16-26).

B. Jesus Christ

His virgin birth and deity (Luke 1:35); His death, burial, and bodily resurrection (1 Corinthians 15:3-4; Acts 2:32-36).

C. Holy Spirit

He is a divine person. He strives with and convicts the unsaved. He regenerates, indwells at the time of salvation, seals, enlightens, guides, and comforts the believer (John 16:8; 1 Corinthians 6:19-20).

D. Satan

The personality of the Devil as the enemy of Christ, saints, and angels (Job 1:6-7).

E. Creation

The literal seven-day Genesis account of creation (Genesis 1:1; Colossians 1:16-17).

F. Man

He was created in the moral image of God. He fell (Genesis 3). The universal depravity of the human race. By nature, man is separated from God by sin and is therefore lost (Romans 3:19-23).

G. Salvation

Man is saved by the grace of God through faith in the sacrificial death and blood atonement of Jesus Christ (Romans 3:25; 10:9-13). Justification and eternal life according to Acts 13:38-39; Romans 6:23; and John 10: 28-29. We believe that all who are truly born again are kept eternally secure by the power of God through the sealing of the Holy Spirit and the intercession of Christ (Ephesians 1:13-14; Philippians 1:6; 1 Peter 1:3-5; 1 John 5:9-13).

H. The Church

We believe that all believers in this age comprise the Church in its universal and invisible aspect and are a part of the Body and bride of Christ. We further believe in the local manifestation of the church, which is the center of God's methods and plans for this age.

The local church consists of a group of born again, baptized believers who have organized themselves according to the Scriptures for the purpose of edification, fellowship, observance of the ordinances, and evangelization of the world (Matthew 16:18; Acts 2:41-42; 1 Corinthians 12:12-13, 27). There are two ordinances given to the local church by its Head, Jesus Christ. These ordinances give witness to the death, burial, and resurrection of Christ and our identification with Him by faith.

1. Baptism

Baptism is the immersion of the believer in water, in the name of the Father, Son, and Holy Spirit, showing forth in a solemn and beautiful picture our identification with a crucified, buried, and risen Savior (Matthew 28:19; Acts 8:36-39).

2. Lord's Supper

This symbolic communion of Christians with Christ at the Lord's Table is open to all born again believers who are in fellowship with God. The Lord's Supper shall be commemorated at least once a quarter (Mark 14:22-25; 1 Corinthians 11: 23-32).


I. The Second Coming

We believe in a pre-tribulational rapture (catching away) of the Church. We believe in the personal and pre-millennial return of Christ to the earth. We believe in the establishment of the Kingdom or Millennium during which Christ will reign for one thousand years on and over the earth in fulfillment of the promises to God's Old Testament covenant people, Israel (1 Thessalonians 4:13-18; 1 Corinthians 15:51-53; Philippians 3:20-21; Acts 1:9-11; Zechariah 12:10; 14:4-9; Revelation 20:4-6; Isaiah 9: 6-7).

J. Heaven and Hell

1. Heaven

The eternal home of bliss and glory for all who through faith have been made righteous before God. We believe that



those who trust Jesus Christ as Savior are heirs of God and joint-heirs with Christ, and will be eternally with Christ. We further believe that all of the righteous will be raised from the dead to reign with Christ and share in His glory (John 14:1-3; 1 Corinthians 15:20-23; Romans 8:16-18; Philippians 1:23; Revelation 21-22).

2. Hell

The eternal punishment of all the lost and guilty without Christ. We believe that the lost, because of their unbelief and sin, are under the just condemnation of God and will suffer everlasting, conscious punishment for sin. We further believe that they will be raised from the dead to stand before the Great White Throne Judgment of God to receive their final judgment (John 3:18; Luke 16:19-31; Revelation 20:11-15).

K. Separation and Service

1. All believers are called unto a life of separation to God from the world, sinful habits and practices (Romans 12:1-2; James 4:4; 1 John 2:15-17; 2 Corinthians 5:17; 6:14).
2. Every believer is obligated to witness by deed and word, to intercede for others in prayer, and to proclaim the Gospel to all the world (Philippians 1:29; 1 Timothy 2:1; 1 Thessalonians 5:17; Acts 1:8).

L. God Established the Church at Pentecost in the First Century

1. We believe God used the apostles to establish the church (Ephesians 2:20; Acts 2:1-41). He gave them gifts (including raising the dead, Acts 20:7-12) unique to the apostolic era which authenticated the message of the gospel (2 Corinthians 12:12; Hebrews 2:3-4). After the church was established, God continues to authenticate the gospel through the transformed lives of followers of Christ and their love for one another (John 13:35).
2. God is active in the world through His church. We believe God is free and is bound only by His integrity to Himself. God can do whatever He wants, and He does. He is good, just, immutable, and holy.
3. We believe God heals when He chooses to heal. He is honored when we ask and, in His pleasure, chooses to heal to glorify His Son.

M. Human Sexuality

As a wonderful gift from God, sexual intimacy is to be expressed between a man and woman within the commitment and love of a marital relationship (Genesis 2:24-25; Proverbs 5:18; 1 Corinthians 7:5; 1 Thessalonians 4:3-5; Hebrews 13:4). Therefore, we believe that any other form of sexual intimacy is both immoral and a perversion of God's perfect gift (Leviticus 18:1-30; Proverbs 6:32; 1 Corinthians 6:18; Romans 1:26-27).



